

# Wilson Creek School District

## Application for a Classified Position

Complete this entire form. If there is insufficient space for an answer, attach an additional page with your name on it and indicate which answer you are continuing. Please print or type your responses.

### PERSONAL INFORMATION

Position Applied For: \_\_\_\_\_ Date of Application \_\_\_\_\_

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
 \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Business or Message Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security No. \_\_\_\_\_ Are you 18 years of age or older? \_\_\_\_\_ YES \_\_\_\_\_ NO

Do you possess a valid Washington State driver's license? \_\_\_\_\_ YES \_\_\_\_\_ NO

Did you serve in the United States Armed Forces? \_\_\_\_\_ If yes, from \_\_\_\_\_ to \_\_\_\_\_

If you are not a United States citizen, are you eligible to work in the United States? \_\_\_\_\_ YES \_\_\_\_\_ NO

### EDUCATION

	Degree		Yes		No	Major Studies or type of Degree
High School						
University/College						
University/College						
Other training applicable to this position						

Please complete the following information which is relevant to the position applied for:

Word Processing Training/Experience \_\_\_\_\_  
 \_\_\_\_\_

Professional Certificates \_\_\_\_\_  
 \_\_\_\_\_

## REFERENCES

Please list people who can provide information about your professional skills.

Name and Position	Institution/Name of Firm	Address, City, State	Business Phone

## EMPLOYMENT HISTORY

May we contact your current employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please list your current or most recent employer first.

Employer \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Specific Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Specific Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Specific Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

HAVE YOU BEEN:

- Convicted of any crime against persons (reckless endangerment; simple assault; unlawful imprisonment; communication with a minor for immoral purposes; first degree promoting prostitution; vehicular homicide; incest; indecent liberties; first or second degree extortion; first or second degree manslaughter; first degree burglary; first degree arson; first or second degree robbery; first, second, or third degree statutory rape; first, second, or third degree assault; aggravated murder; first or second degree murder; first or second degree kidnapping). \_\_\_\_\_ NO \_\_\_\_\_ YES

If yes explain: \_\_\_\_\_

- Found in any dependency action or by a court in a domestic relation proceeding or in any disciplinary board final decision to have sexually assaulted or exploited any minor or to have sexually assaulted any minor. \_\_\_\_\_ NO \_\_\_\_\_ YES

If yes, explain: \_\_\_\_\_

- In the last seven years released from prison or convicted of any offense that involved drugs, embezzlement, or fraud. \_\_\_\_\_ NO \_\_\_\_\_ YES

If yes, explain: \_\_\_\_\_

I, \_\_\_\_\_, certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. All answers and statements are true and complete to the best of my knowledge. I understand that any false or misleading answers are cause for rejection of my application or dismissal if employed. I authorize release of information pertaining to previous employment or any other statements in this application. I also understand that the Wilson Creek School District reserves the right to deny consideration of any incomplete employment application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

My signature below authorizes Wilson Creek School District to conduct a background investigation, including criminal convictions, driving records, previous employment, and personal references, as part of the application process. I hereby consent to the release of all information related to this investigation and release the school district from any liability in connection with the use of this information. I hereby certify that the information contained in this application and otherwise provided by me, as part of the application procedure is complete and true. I understand that any false or misleading information provided by me will constitute sufficient grounds for disqualification of my application, or in the event the district employs me, for my dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*The Wilson Creek School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Civil Rights Compliance Coordinator is available to handle questions and complaints of alleged discrimination. If you have questions and/or concerns please call Laura Christian at 509-345-2541. Employment will be on a conditional basis pending successful completion of Washington State Patrol and FBI fingerprint investigations.*

Please return completed application to:

WILSON CREEK SCHOOL DISTRICT  
400 NAVAR STREET  
PO BOX 46  
WILSON CREEK, WA 98860

If you have any questions feel free to contact the District Office at 509-345-2541