

WILSON CREEK SCHOOL DISTRICT

PO BOX 46
400 NAVAR STREET
WILSON CREEK, WA 98860

TELEPHONE (509) 345-2541
FAX (509) 345-2288
www.wilsoncreek.org

JOB OPENING: Assistant HS Girls Basketball Coach

OPENS: December 10, 2025

Job Opening: Wilson Creek School District is seeking an Assistant High School Girls Basketball Coach.

Supervisor(s): Head Girls Basketball Coach, Athletic Director and Building Superintendent/Principal,

Pay Rate: \$4,245.53-\$5,789.36 (Group 3 of Co-Curricular Schedule)

Essential Functions

1. Instructs players in the rules, regulations, equipment, and techniques of the sport.
2. Organizes and directs individual and small group practice activities/exercises.
3. Assesses player's skills, monitors players during competition and practices.
4. Follows district procedures in the event of an athlete's injury.
5. Models' excellent sportsmanship behavior and maintain appropriate conduct towards players, officials and spectators.
6. Distribute uniforms, supplies, and equipment to student athletes.
7. Participates in special activities to include banquet/award nights, and any other organized gatherings involving team.
8. Good communication skills with players and parents.
9. Attends all training or meetings as required/requested by the Director of Athletics.

Physical Demands

1. Physically able to lift and/or move up to twenty-five (25) pounds and occasionally lift and/or move up to fifty (50) pounds.
2. Physically capable of demonstrating movements or plays to student athletes, when applicable or necessary.
3. Physical ability to walk, stand, stoop, bend, crawl, lift, reach, pull and climb as required to satisfactory perform required duties.
4. Frequent standing, walking, lifting, and bending.

Minimal Qualifications:

1. High School Diploma/GED or equivalent
2. Previous coaching/playing experience in Basketball
3. Completed or will complete all WIAA training and requirements.

Requirements:

1. The candidate must be 21 years of age, hold a valid First Aid/CPR Certificate per WIAA guidelines or enrolled in a course at the time of employment.
2. Must have a clear WSP background check (school district will facilitate background check).
3. Continuing coaches' education hours are required throughout the duration of employment.

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Primary Function:

1. This position is responsible for assisting the head coach in coaching student athletes in the game strategies and techniques to prepare for athletic competition.
2. Position is responsible for conducting practices in a motivating way so that the student athletes develop an appreciation of the sport.

Immigration Reform and Control Act Requirement: All new employees are required by law to submit documentation proving eligibility to work in the USA by completing an employment eligibility form within three days of employment.

Special Requirement: All district employees are required to attend an HIV/HBV presentation or supply evidence of a similar course. Prior to employment, prospective personnel will be screened for controlled substances and alcohol.

Applicant Disclosure Statement: Pursuant to Chapter 486, Laws of 1987, all applicants must complete the disclosure statement on the application.

Background Check on Recommended Candidate: A reference check will also be made on recommended candidates. According to 1992 legislation ESHB 2518, all school employees with regularly scheduled unsupervised access to children are required to have a criminal background check, which includes fingerprints.

Application: Please submit the following:

- Letter of application
- Resume
- Completed application packet (available on our website at www.wilsoncreek.org)

Inquiries may be directed to 509-345-2541 or email jobs@wilsoncreek.org

Please submit all application materials to:

**Athletic Director
Wilson Creek School District
PO Box 46
400 Navar Street
Wilson Creek, WA 98860**

Disclaimer: The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees to this job.

Wilson Creek School District – An Equal Opportunity Employer

The Wilson Creek School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Civil Rights Compliance Coordinator is available to handle questions and complaints of alleged discrimination. If you have questions and/or concerns please call Kandice Hansen (Civil Rights Compliance Coordinator) khansen@wilsoncreek.org or Kandice Hansen (504/ADA Coordinator) khansen@wilsoncreek.org or Loni Kozial (Title IX) athletics@wilsoncreek.org at Wilson Creek School District PO Box 46, Wilson Creek, WA 98860, phone 509-345-2541. El Distrito Escolar de Wilson Creek no discrimina en sus programas o actividades por motivos de sexo, raza, credo, religión, color, origen nacional, edad, condición de veterano de guerra o grado militar, orientación sexual, expresión de género o identidad, discapacidad o uso de perro guía entrenado o animal de servicio, y ofrece igualdad de acceso a los Boy Scouts y a otros grupos de jóvenes especificados. El empleado mencionado a continuación ha sido designado para atender consultas y quejas de supuesta discriminación: Kandice Hansen, La directora khansen@wilsoncreek.org o Kandice Hansen khansen@wilsoncreek.org, Loni Kozial(Title IX) athletics@wilsoncreek.org Wilson Creek School District PO Box 46, Wilson Creek, WA 98860, telephone 509-345-2541.