

Instructions for Registration

Registering students for the 2026-2027 School Year in Skyward Family Access:

- Log in to your family access account (Family & Student Login)
- In the center of the screen under-
"2026-2027 School Year Registration is now Open Until 08/30/2026"
Click the hyperlink "Go to 2026-2027 School Year Registration for [Student Name]."
- A District Welcome Message will appear.
- Along the right-hand side is a list of forms available to complete registration for the new school year.
- In the right column under "Verify Student Information" click on "a. Student Information".
 - Note- this information is what is current listed in the Skyward System. Please, take the time to look over the information and correct anything that may need to be updated.*
- Once you have completed Form 1a you will need to then click the "Complete Step 1a Only" at the bottom of the page.
 - To ensure the information has been saved you will see a green check with a completed status.

1. Verify Student Information
✓ Completed 07/05/2018 2:09pm

- Complete forms 1 (a,b,c,d,e), 2,3 and 4.
- Forms 5 and 6 are required for **ANY OUT OF DISTRICT** student.
 - Note: If you are an out of district family, registration cannot be completed at the district level without the completion of Form 5 Choice Transfer Request, and Form 6 Choice Contract. Without this form we are unable to issue a class schedule.*
- When you reach Form 7 the "Electronic Signature Agreement 26-27" the screen will appear a bit differ.
- Make sure to click the  [View Full Screen](#) to ensure all boxes are filled out. Certain questions within the forms are locked and require an answer. If you hover your mouse over the blank, helpful hints will appear.
- Once you have completed the form, you will want to select the "Complete Step 7 Only" to ensure it saves the information.
- Complete forms 7, 8, 9,10,11,12.
- Form 13 is an optional form. The district, however, would like to strongly encourage each family to fill out the Food Service Survey for the 2026-2027 School year.
 - Note: See our Food Service Tab on our district website for additional information.*
- If you need to close and finish registering at a later time, Click the tab on the right of screen and select "Close and Finish Later" and the information will be saved until you are ready to complete
- Form 15 is a "Notice of Completion". It will give you a rundown of what forms you are missing, skipped or have completed. If everything looks good, then click the "Submit 2026-2027 School Year Registration" button.

Review TEST RUN- DO NOT USE Steps

Step 1) Verify Student Information	Completed 07/05/2018 2:09pm
No Requested Changes exist for Step 1.	
Step 2) Verify Ethnicity/Race	Completed 07/05/2018 2:09pm
No Requested Changes exist for Step 2.	
Step 3) Verify Military Family	Completed 07/05/2018 2:09pm
Step 4) Student Insurance and Residency Questionnaire 2018-2019	Completed 07/10/2018 9:17am
Step 5) Student Handbook Compact 2018-2019	Completed 07/11/2018 1:52pm

- You have now completed registration for the new school year!!

During the enrollment period you can go back and edit/updated already submitted information. If you find that you need to make a correction, enter the system and on the left-hand menu click on the 2026-2027 School Year Registration tab. From there follow the on-screen directions to make update.

Parents, if you do not know your Skyward Family Access login, have forgotten it or have any questions, please email Alexia Cook acook@wilsoncreek.org or call the call the district office at 509-345-2541.

District Messenger

1. Verify Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

2. Verify Skylert Information

3. Verify Military Family

4. Verify Ethnicity/Race

5. Choice Transfer Form 26-27

6. Choice Contract 26-27

7. Electronic Signature Agreement 26-27

8. Internet User Agreement 26-27

9. Student Handbook Agreement 26-27

10. Student Health Information 26-27

11. Student Insurance & Residency 26-27

12. Technology Take-Home Permission 26-27

13. Child Nutrition Eligibility & Education Benefit Application

14. Bus Rules and Safety

15. Complete 2026-27 Registration

Next

Close and Finish Later